



RENAISSANCE.
HARBOUR VIEW HOTEL
HONG KONG

Express Fax Reservation Form

Please use one form for each reservation and fill in all information

***Independent Commission Against Corruption (ICAC) – The 4th ICAC Symposium
(December 14-18, 2009)***

Guest Name: (Last) (First)		Arrival Date:	Departure Date:
Mr / Mrs / Ms			
Job Title:		Arrival Flight / ETA:	Departure Flight / ETD:
Company Name:		Telephone Number :	Facsimile Number :
		Email:	
Room Type / Room Rate:			Special Request:
Garden View Room (Single/Double/Twin Occupancy)		No. of Rooms	<input type="checkbox"/> Non-smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Others
<input type="checkbox"/> HK\$1,300.00 (Room only)		_____	
Harbour View Room (Single/Double/Twin Occupancy)		No. of Rooms	_____
<input type="checkbox"/> HK\$1,800.00 (Room only)		_____	_____
Above room rate is quoted on a per room per night basis and is subject to 10% service charge, non-commissionable. Choice of the above rate needs to be confirmed prior to guest's arrival.			
* Confirmation is subject to room availability *			
I / WE AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW: <input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> DINERS <input type="checkbox"/> Others			
Card Number: _____		Expiry Date: _____	
*Remarks: Valid credit card information for guarantee is required			
TERMS AND CONDITIONS: In the event of any cancellation received after <u>November 13, 2009 (Friday)</u> or guest not show up on scheduled arrival date, one (01) night room rental will be debited to the above credit card as late cancellation charge. Please return this form to us on or before <u>November 13, 2009 (Friday)</u> to our Reservations Department at fax number (852) 2877 2339 or email to reservations.hkghv@renaissancehotels.com . Reservations will be subject to availability and confirmation will be noticed by return fax/email of this form.			
FOR HOTEL USE ONLY:			
Block Code: "ICA"			
Confirmation No.	Confirmed By:	Date:	
Remarks :			